

THE KAVERY ENGINEERING COLLEGE

An Autonomous institution approved by AICTE, New Delhi, Affiliated to Anna university Chennai Accredited by NAAC with A+ grade & Recognised by UGC under section 2f & 12B

Mecheri, Salem Dt-636453, Tamilnadu OFFICE OF THE IQAC



Ref. No.: TKEC/IQAC/Meeting/2024-25/02

Date: 09.12.2024

CIRCULAR

The Second Internal Quality Assurance Cell meeting for the academic year 2024-25 is planned to 'be held on 10.12.2024 at 03.00 Pm in Board Room. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA

- Welcome address
- Discussion on the previous meeting held on 02nd August 2024
- Preparation of Academic schedule for the even semester
- Identifying Value Added Courses / Internship
- Present and Future status of MOU's
- Research Publications planned
- Grants & FDP's planned
- Scholarships documentation
- Commemorative days celebrations
- Sports Activities to be Planned
- Placement Futuré perspective
- Plan for Extension activities

IOAC Coordinator

Principal

- 1. IQAC
- 2. All the Criterion Heads
- 3. Extension Activity & Club Coordinators
- 4. Physical Director
- 5. Placement Director
- 6. The Secretary & Chairman
- 7. File





An Autonomous institution approved by AICTE, New Delhi, Affiliated to Anna university Chennai (Accredited by NAAC with A+ grade & Recognised by UGC under section 2f & 12B)

Mecheri, Salem Dt-636453, Tamilnadu

Minutes of the Meeting

- The IQAC Coordinator welcomed the chairperson and all the members for the 2nd IQAC meeting for the academic Year 2024-2025.
- Minutes of the previous meeting was discussed and confirmed.
- All the members were instructed to follow the CAMU Software for Maintaining Student records.
- The Heads of the department shared the details of the value added courses planned. The Heads of the department were asked to send the students to undergo In-plant training / Internship for a minimum duration of 2 weeks.
- The Department Heads were asked to increase signing of MoU with industry and also to have frequent interaction with MoU signed industries
- Research coordinator presented the publications made by the faculty and was asked to encourage the faculty to contribute more on research
- Research coordinator presented the research grants submitted and FDPs organised
- Scholarship details has to be documented properly
- The Preparation of schedule for the extension activities, commemorative days and alumni activities were insisted.
- The Physical director elaborated the planned schedule for the sports events for the academic year 2024-2025
- The Participation of student and Faculty in the NPTEL courses were discussed.
- IQAC recommends faculty to us more ICT tools for effective classroom teaching

- 1. IQAC
- 2. All the Criterion Heads
- 3. Extension Activity & Club Coordinators
- 4. Physical Director
- 5. Placement Director
- 6. Library Incharge
- 7. The Secretary & Chairman
- 8. File





S. No.	Name of the Member	Designation	Signature
1.	Dr. V. Duraisamy	Head of the Institution	8006
2.	Dr. S. Benjamin Lazarus	COE	Muna
3.	Dr. A. Sheela	IQAC Coordinator	ABla
4.	Prof. S. Mohanraj	IQAC Member	24
5.	Prof. S. Balamurugan	IQAC Member	2.5
6.	Dr. V. Thirumurugan	HoD/EEE	ws.
7.	Prof. S. A. Chennakesavan	HoD/MCA	Jamy
8.	Dr. S. K. Mohan	HoD/Chemical	8.0.2
9.	Prof. M. Balamurugan	HoD/CSE	M
10.	Dr. S. Duraisivam	HoD/Mech	G. Liebish
11.	Prof. S. Prabhavathi	HoD/CIVIL	N. P.
12.	Prof. R. Baskaran	HoD/S&H	But 8
13.	Dr. M. Raja	HoD/BME	Real
14.	Prof. J. Vidhya	HoD/Agri	
15,	Prof. M. Umapathy	HoD/IT	A. Sough
16.	Prof. V.Vijayakumari	HoD/AIDS	(Cassasso of
17.	Mr. Y. Nixon	Librarian	8
18.	Prof. E. Sathees Kumar	NSS Coordinator	Color
19.	Prof. E .Jamuna	Women's Empowerment Cell Coordinator	Sfr
20.	Mr. M. Aravind Kumar	Placement Coordinator	Al
21.	Mr. A. Rajasekar	Physical Education Director	A



Mecheri, Salem - 636 453.

(Approved by AICTE, New Delhi & Affiliated to Anna University)

An ISO 9001:2015 certified Institution and accredited by NAAC with A+ grade.

Ref. No.: TKEC/IQAC/Meeting/2023-25/0\$

Date: 21.09.2024

CIRCULAR

The Internal Quality Assurance Cell meeting for the academic year 2022-25 is planned to be held on 23.09.2024 at 11.30 am in IQAC Room. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA

- Welcome address
- Submission of AQAR 2023-2024 documents

Note:

Criteria heads are requested to bring the final copy of respective criteria documents for the meeting.

IQAC Coordinator 2119 24

Principal

- 1. IQAC
- 2. All the Criterion Heads
- 3. Extension Activity & Club Coordinators
- 4. Physical Director
- 5. Placement Director
- 6. The Secretary & Chairman
- 7. File







An Autonomous institution approved by AICTE, New Delhi, Affiliated to Anna university Chennai (Accredited by NAAC with A+ grade & Recognised by UGC under section 2f & 12B)

Mecheri, Salem Dt-636453, Tamilnadu

Minutes of the Meeting

- The IQAC Coordinator welcomed the chairperson and all the members for the 1st IQAC meeting for the academic Year 2024-2025.
- All the members were instructed to follow the CAMU Software for Maintaining Student records.
- Individual Criteria heads presented the AQAR documents for the Academic year 2023-2024.
- Files were verified and suitable suggestions were given for upgradation
- Meeting ended with vote of thanks

Copy to

1. IQAC

2. All the Criterion Heads

3. Extension Activity & Club Coordinators

4. Physical Director

5. Placement Director

6. Library Incharge

7. The Secretary & Chairman

8. File





S. No.	Name of the Member	Designation	Signature
1,	Dr. V. Duraisamy	Head of the Institution	2004
2.	Dr. S. Benjamin Lazarus	COE	8) eumo
3.	Dr. A. Sheela	IQAC Coordinator	16 la
4.	Prof. S. Mohanraj	IQAC Member	94
5.	Prof. S. Balamurugan	IQAC Member	2.12
6.	Dr. V. Thirumurugan	HoD/EEE	uls
7.	Prof. S. A. Chennakesavan	HoD/MCA	mother
8.	Dr. S. K. Mohan	HoD/Chemical	8.4.
9.	Prof. M. Balamurugan	HoD/CSE	M
10.	Dr. S. Duraisivam	HoD/Mech	History
11.	Prof. S. Prabhavathi	HoD/CIVIL	089
12.	Prof. R. Baskaran	HoD/S&H	Blut. 8
13.	Dr. M. Raja	HoD/BME	RA
14.	Prof. J. Vidhya	HoD/Agri	CHE.
15.	Prof. M. Umapathy	HoD/IT	M. VOREN
16,	Prof. V.Vijayakumari	HoD/AIDS	Sommen,
17.	Mr. Y. Nixon	Librarian	
18.	Prof. E. Sathees Kumar	NSS Coordinator	Jal9
19.	Prof. E .Jamuna	Women's Empowerment Cell Coordinator	Shows
20.	Mr. M. Aravind Kumar	Placement Coordinator	Ah
21.	Mr. A. Rajasekar	Physical Education Director	





An Autonomous institution approved by AICTE, New Delhi, Affiliated to Anna university Chennai (Accredited by NAAC with A+ grade & Recognised by UGC under section 2f & 12B)

Mecheri, Salem Dt-636453, Tamilnadu

Ref. No.: TKEC/IQAC/Meeting/2024-25/03

Date: 07.03.2025

CIRCULAR

The 3rd Internal Quality Assurance Cell meeting for the academic year 2024-25 is planned to be held on 11.03.2025 at 03.00 pm in Board Room. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA

- Welcome address
- Discussion on the previous meeting
- Completion of criteria work
- Value Added Courses / Internship / Industrial visit
- Present and Future status of MOU's
- Research activities
- Library books, journals and e-resources-utilization
- Placement status
- Sports related activities follow up
- Usage of ICT for teaching learning process
- Planning of extension activities through various clubs

IQAC Coordinator

Principal

- 1. IQAC
- 2. All the Criterion Heads
- 3. Extension Activity & Club Coordinators
- 4. Physical Director
- 5. Placement Director
- 6. Library Incharge
- 7. The Secretary & Chairman
- 8. File





S. No.	Name of the Member	Designation	Signature
1,	Dr. V. Duraisamy	Head of the Institution	200
2.	Dr. S. Benjamin Lazarus	COE	Elem
3.	Dr. A. Sheela	IQAC Coordinator	Abla
4.	Prof. S. Mohanraj	IQAC Member	9+
5.	Prof. S. Balamurugan	IQAC Member	9. Taly 1131 W
6.	Dr. V. Thirumurugan	HoD/EEE	Le Barrer
7,	Prof. S. A. Chennakesavan	HoD/MCA	Remy 03
8.	Dr. S. K. Mohan	HoD/Chemical	6. N- 1/2 3/3/2
9.	Prof. M. Balamurugan	HoD/CSE	a for Jone
10.	Dr. S. Duraisivam	HoD/Mech	Colored In
11.	Prof. S. Prabhavathi	HoD/CIVIL	84 13W
12.	Prof. R. Baskaran	HoD/S&H	BLUTE
13.	Dr. M. Raja	HoD/BME	Right
14.	Prof. J. Vidhya	HoD/Agri	R Jahr
15.	Prof. M. Umapathy	HoD/IT	4. 6
16.	Prof. V.Vijayakumari	HoD/AIDS	Viseus of 3
17.	Mr. Y. Nixon	Librarian	SAN/
18.	Prof. E. Sathees Kumar	NSS Coordinator	July 2
19.	Prof. E .Jamuna	Women's Empowerment Cell Coordinator	String
20.	Mr. M. Aravind Kumar	Placement Coordinator	AL
21.	Mr. A. Rajasekar	Physical Education Director	A 7 (3)25





An Autonomous institution approved by AICTE, New Delhi, Affiliated to Anna university Chennai (Accredited by NAAC with A+ grade & Recognised by UGC under section 2f & 12B)

Mecheri, Salem Dt-636453, Tamilnadu

Minutes of the Meeting

- The IQAC Coordinator welcomed the chairperson and all the members for the IQAC meeting
- Minutes of the previous meeting was discussed and confirmed.
- Status about the progress of criteria work was discussed
- The Heads of the department shared the details of the value-added courses and internships.
- The Department Heads discussed about the industry linked activities
- Research coordinator detailed the progress of research activities
- Utilisation of Library journals and e-resources must be improved
- Placement and training related status were elaborated
- The Physical director elaborated the sports achievements and the forthcoming events for the AY 24-25
- The Participation of student and Faculty in the NPTEL courses were discussed.
 IQAC recommends faculty to us more ICT tools for effective classroom teaching
- The Preparation of schedule for the extension activities, commemorative days and alumni activities were insisted.

IQAC Coordinator

Principal

- 1. IQAC
- 2. All the Criterion Heads
- 3. Extension Activity & Club Coordinators
- 4. Physical Director
- 5. Placement Director
- 6. Library Incharge
- 7. The Secretary & Chairman
- 8. File





S. No.	Name of the Member	Designation	Signature
1,	Dr. V. Duraisamy	Head of the Institution	3004
2.	Dr. S. Benjamin Lazarus	COE	Saw
3.	Dr. A. Sheela	IQAC Coordinator	ABle
4.	Prof. S. Mohanraj	IQAC Member	97
5.	Prof. S. Balamurugan	IQAC Member	5.13/m
6.	Dr. V. Thirumurugan	HoD/EEE	19 3/3/21
7.	Prof. S. A. Chennakesavan	HoD/MCA	April 03
8.	Dr. S. K. Mohan	HoD/Chemical	MIJON
9.	Prof. M. Balamurugan	HoD/CSE	6.0.000
10.	Dr. S. Duraisivam	HoD/Mech	Stringer
11.	Prof. S. Prabhavathi	HoD/CIVIL	A 13/21
12.	Prof. R. Baskaran	HoD/S&H	BLIETIE
13.	Dr. M. Raja	HoD/BME	P. Parkin
14.	Prof. J. Vidhya	HoD/Agri	2 Salva
15.	Prof. M. Umapathy	HoD/IT	1-1000 13 FM
16.	Prof. V.Vijayakumari	HoD/AIDS	Venego con 11/3
17.	Mr. Y. Nixon	Librarian	Www.
18.	Prof. E. Sathees Kumar	NSS Coordinator	Onlower
19.	Prof. E .Jamuna	Women's Empowerment Cell Coordinator	FM13125
20.	Mr. M. Aravind Kumar	Placement Coordinator	AL
21.	Mr. A. Rajasekar	Physical Education Director	A 1813125





An Autonomous institution approved by AICTE, New Delhi, Affiliated to Anna university Chennai (Accredited by NAAC with A+ grade & Recognised by UGC under section 2f & 12B)

Mecheri, Salem Dt-636453, Tamilnadu

Ref. No.: TKEC/IQAC/Meeting/2024-25/04

Date: 03.04.2025

CIRCULAR

The 4^{th} Internal Quality Assurance Cell meeting for the academic year 2024-25 is planned to be held on 08.04.2025 at 03.00 pm in Board Room. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA

- Welcome address
- Discussion on the previous meeting held on 05.02.2024
- Completion of criteria work
- Academic related activities
- Research activities
- Placement status

IQAC Coordinator

Principal

- 1. IQAC
- 2. All the Criterion Heads
- 3. Extension Activity & Club Coordinators
- 4. Physical Director
- 5. Placement Director
- 6. Library Incharge
- 7. The Secretary & Chairman
- 8. File





S. No.	Name of the Member	Designation	Signature
1.	Dr. V. Duraisamy	Head of the Institution	8-0t
2.	Dr. S. Benjamin Lazarus	COE	8Down
3.	Dr. A. Sheela	IQAC Coordinator	ABCL
4.	Prof. S. Mohanraj	IQAC Member	94
5.	Prof. S. Balamurugan	IQAC Member	2.13/13/4/25
6.	Dr. V. Thirumurugan	HoD/EEE	10 Sturt
7,	Prof. S. A. Chennakesavan	HoD/MCA	Amiley.
8.	Dr. S. K. Mohan	HoD/Chemical	9. W. T. 31 alm
9.	Prof. M. Balamurugan	HoD/CSE	~ W July
10.	Dr. S. Duraisivam	HoD/Mech	A custom
11.	Prof. S. Prabhavathi	HoD/CIVIL	043/4/W
12.	Prof. R. Baskaran	HoD/S&H	Blutter 2
13.	Dr. M. Raja	HoD/BME	Puto Hyper
14.	Prof. J. Vidhya	HoD/Agri	A Am
15.	Prof. M. Umapathy	HoD/IT	M. Collins
16.	Prof. V.Vijayakumari	HoD/AIDS	Versonen 34
17.	Mr. Y. Nixon	Librarian	Dan.
18.	Prof. E. Sathees Kumar	NSS Coordinator	Chalgrand
19.	Prof. E .Jamuna	Women's Empowerment Cell Coordinator	8/03/4/6
20.	Mr. M. Aravind Kumar	Placement Coordinator	AL
21.	Mr. A. Rajasekar	Physical Education Director	D 34PT







An Autonomous institution approved by AICTE, New Delhi, Affiliated to Anna university Chennai (Accredited by NAAC with A+ grade & Recognised by UGC under section 2f & 12B) Mecheri, Salem Dt-636453, Tamilnadu

Minutes of the Meeting

- The IQAC Coordinator welcomed the chairperson and all the members for the **IQAC** meeting
- Minutes of the previous meeting was discussed and confirmed.
- Status about the progress of criteria work was discussed
- HoDs were asked about the completion of academic activities as per academic calendar
- Research coordinator detailed the progress of research activities
- Placement related status was updated

Principal

- 1. IQAC
- 2. All the Criterion Heads
- 3. Extension Activity & Club Coordinators
- 4. Physical Director
- 5. Placement Director
- 6. Library Incharge
- 7. The Secretary & Chairman
- 8. File





5. No.	Name of the Member	Designation	Signature
1.0	Dr. V. Duraisamy	Head of the Institution	80
2.	Dr. S. Benjamin Lazarus	COE	Snu
3.	Dr. A. Sheela	IQAC Coordinator	18 G
4.	Prof. S. Mohanraj	IQAC Member	9-1
5.	Prof. S. Balamurugan	IQAC Member	2. Tar Pairly
6.	Dr. V. Thirumurugan	HoD/EEE	La Holy Ins
7.	Prof. S. A. Chennakesavan	HoD/MCA	Jan 8/04
8.	Dr. S. K. Mohan	HoD/Chemical	6.4. BUIN
9.	Prof. M. Balamurugan	HoD/CSE	25/46
10.	Dr. S. Duraisivam	HoD/Mech	14/14 /NE
11.	Prof. S. Prabhavathi	HoD/CIVIL	089 8W/2
12.	Prof. R. Baskaran	HoD/S&H	34
13.	Dr. M. Raja	HoD/BME	The Ay Ly
14.	Prof. J. Vidhya	HoD/Agri	LA Pal
15.	Prof. M. Umapathy	HoD/IT	Al- Verses Burn
16.	Prof. V.Vijayakumari	HoD/AIDS	Vingini
17.	Mr. Y. Nixon	Librarian	A .
18.	Prof. E. Sathees Kumar	NSS Coordinator	Orbiga
19.	Prof. E .Jamuna	Women's Empowerment Ce Coordinator	II 5 Pu 8(4) 15
20.	Mr. M. Aravind Kumar	Placement Coordinator	ALI
21.	Mr. A. Rajasekar	Physical Education Director	N81613N