



# The Kavery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)  
Mecheri, Mettur Tk. Salem Dt - 636 453.

Ref. No. : TKEC/IQAC/Meeting/2023-24/01

Date: 03.07.2023

## CIRCULAR

The first Internal Quality Assurance Cell meeting for the academic year 2023-24 is planned to be held on 05.07.2023 at 11.00 am in Board Room. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

### AGENDA

- Welcome address
- Preparation of Academic schedule for the Odd semester
- Identifying Value Added Courses / Internship
- Present and Future status of MOU's
- Research Publications planned
- Grants & FDP's planned
- Scholarships documentation
- Commemorative days celebrations
- Sports Activities to be Planned
- Placement - Future perspective
- Plan for Extension activities

*S. N. S.*  
03/07/23  
IQAC Coordinator

*[Signature]*  
Principal  
*[Signature]*

### Copy to

1. IQAC
2. All the Criterion Heads
3. Extension Activity & Club Coordinators
4. Physical Director
5. Placement Director
6. The Secretary & Chairman
7. File





# The Kavery Engineering College

Mecheri, Salem Dt, Tamilnadu- 636 453.

(Approved by AICTE, New Delhi & Affiliated to Anna University)

An ISO 9001:2015 certified Institution and accredited by NAAC with A+ grade.

## Minutes of the Meeting

- The IQAC Coordinator welcomed the chairperson and all the members for the first IQAC meeting for the academic Year 2023-2024.
- All the members were instructed to follow the CAMU Software for Maintaining Student records.
- The Academic schedule for the odd semester was discussed in connection with the Anna University schedule of 2023-24 Odd semester. The Heads of the department were informed to prepare the academic schedule and the same to be submitted to the office of IQAC.
- The Heads of the department were informed to send the students to undergo In-plant training / Internship for a minimum duration of 2 weeks.
- All the Department Heads were asked to prepare the syllabus and schedule for the value added courses for the academic Year 2023-2024.
- The schedule for internal Assessment Tests was finalized for the Odd semester 2022-23.
- The Student registration for the TNskill development, World skills and India Skills competition were ensured.
- The Preparation of schedule for the extension activities, commemorative days and alumni activities were insisted.
- All the heads were asked to prepare the budget proposal for the academic Year 2023-2024
- The Physical director was advised to prepare the schedule for the sports events for the academic year 2023-2024.
- The Participation of student and Faculty in the NPTEL courses were discussed.
- The Department Heads were asked to schedule the Workshop/ Seminar/ Conferences
- The Department Heads were asked to attract MoU with industry such that an Institute Industry Interactive Environment can be created.

  
2/7/23  
IQAC Coordinator

  
Principal

Copy to

1. IQAC
2. All Members
3. The Secretary & Chairman
4. File





# The Javery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Mecheri, Mettur Tk. Salem Dt - 636 453.

S. No.	Name of the Member	Designation	Signature
1.	Dr. V. Duraisamy	Head of the Institution	
2.	Dr. S. Benjamin Lazarus	IQAC Coordinator	
3.	Dr. V. Thirumurugan	HoD/EEE	
4.	Dr. S. K. Mohan	HoD/Chemical	
5.	Prof. M. Balamurugan	HoD/CSE	
6.	Prof. S. Prabhavathi	HoD/CIVIL	
7.	Prof. R. Baskaran	HoD/S&H	
8.	Dr. M. Raja	HoD/BME	
9.	Prof J. Kadhirselman	HoD/S&H	
10.	Mr. Y. Nixon	Librarian	
11.	Prof. S. A. Chennakesavan	Exam cell Coordinator	
12.	Prof. E. Sathees Kumar	NSS Coordinator	
13.	Prof. E. Jamuna	Women's Empowerment Cell Coordinator	
14.	Mr. M. Aravind Kumar	Placement Coordinator	
15.	Mr. A. Rajasekar	Physical Education Director	
16.	Mr. S. Duraisivam	IIC Coordinator	



# The Kavery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)  
Mecheri, Mettur Tk. Salem Dt - 636 453.

Ref. No. : TKEC/IQAC/Meeting/2023-24/02

Date: 04.10.2023

## CIRCULAR

The second Internal Quality Assurance Cell meeting for the academic year 2023-24 is planned to be held on 09.10.2023 at 11.00 am in Board Room. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

### AGENDA

- Welcome address
- Discussion on the previous meeting held on 03/07/2023
- Value Added Courses / Internship
- Present and Future status of MOU's
- Planning on research policy
- Library books, journals and e-resources
- Placement - Future perspective
- Sports related activities follow up
- Usage of ICT for teaching learning process
- Planning of extension activities through various clubs

  
IQAC Coordinator

  
Principal

Copy to

1. IQAC
2. All the Criterion Heads
3. Extension Activity & Club Coordinators
4. Physical Director
5. Placement Director
6. Library Incharge
7. The Secretary & Chairman
8. File





# The Kavery Engineering College

Mecheri, Salem Dt, Tamilnadu- 636 453.

(Approved by AICTE, New Delhi & Affiliated to Anna University)

An ISO 9001:2015 certified Institution and accredited by NAAC with A+ grade.

## Minutes of the Meeting

Date: 09.10.2023

- The IQAC Coordinator welcomed the chairperson and all the members for the 2<sup>nd</sup> IQAC meeting for the academic Year 2023-2024.
- Minutes of the previous meeting was discussed and confirmed.
- All the members were instructed to follow the CAMU Software for Maintaining Student records.
- The Heads of the department shared the details of the value added courses planned. The Heads of the department were asked to send the students to undergo In-plant training / Internship for a minimum duration of 2 weeks.
- The Department Heads were asked to increase signing of MoU with industry and also to have frequent interaction with MoU signed industries
- Research coordinator was asked to prepare research policy that would encourage the faculty to contribute more on research
- Library In charge was informed to add up more books, journals and e-resources
- Placement and training activities scheduled for the AY 2023-2024 were elaborated
- The Physical director elaborated the planned schedule for the sports events for the academic year 2023-2024
- The Participation of student and Faculty in the NPTEL courses were discussed. IQAC recommends faculty to use more ICT tools for effective classroom teaching
- The Preparation of schedule for the extension activities, commemorative days and alumni activities were insisted.

**IQAC Coordinator**

Copy to

1. IQAC
2. All Members
3. The Secretary & Chairman
4. File

  
**Principal**



# The Kavery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Mecheri, Mettur Tk. Salem Dt - 636 453.

S. No.	Name of the Member	Designation	Signature
1.	Dr. V. Duraisamy	Head of the Institution	
2.	Dr. S. Benjamin Lazarus	IQAC Coordinator	
3.	Dr. V. Thirumurugan	HoD/EEE	
4.	Dr. S. K. Mohan	HoD/Chemical	
5.	Prof. M. Balamurugan	HoD/CSE	
6.	Prof. S. Prabhavathi	HoD/CIVIL	
7.	Prof. R. Baskaran	HoD/S&H	
8.	Dr. M. Raja	HoD/BME	
9.	Prof G. Gnanasundhar	HoD/Agri	
10.	Mr. Y. Nixon	Librarian	
11.	Prof. S. A. Chennakesavan	Exam cell Coordinator	
12.	Prof. E. Sathees Kumar	NSS Coordinator	
13.	Prof. E. Jamuna	Women's Empowerment Cell Coordinator	
14.	Mr. M. Aravind Kumar	Placement Coordinator	
15.	Mr. A. Rajasekar	Physical Education Director	



# The Kavery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)  
Mecheri, Mettur Tk. Salem Dt - 636 453.

Ref. No. : TKEC/IQAC/Meeting/2023-24/03

Date: 29.01.2024

## CIRCULAR

The 3<sup>rd</sup> Internal Quality Assurance Cell meeting for the academic year 2023-24 is planned to be held on 05.02.2024 at 11.00 am in Board Room. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

### AGENDA

- Welcome address
- Discussion on the previous meeting held on 09/10/2023
- Completion of criteria work
- Value Added Courses / Internship / Industrial visit
- Present and Future status of MOU's
- Research activities
- Library books, journals and e-resources-utilization
- Placement status
- Sports related activities follow up
- Usage of ICT for teaching learning process
- Planning of extension activities through various clubs

  
IQAC Coordinator

  
Principal  
29/1/24

### Copy to

1. IQAC
2. All the Criterion Heads
3. Extension Activity & Club Coordinators
4. Physical Director
5. Placement Director
6. Library Incharge
7. The Secretary & Chairman
8. File





# The Kavery Engineering College

Mecheri, Salem Dt, Tamilnadu- 636 453.

(Approved by AICTE, New Delhi & Affiliated to Anna University)

An ISO 9001:2015 certified Institution and accredited by NAAC with A+ grade.

Date: 05.02.2024

## Minutes of the Meeting

- The IQAC Coordinator welcomed the chairperson and all the members for the 3<sup>rd</sup> IQAC meeting for the academic Year 2023-2024.
- Minutes of the previous meeting was discussed and confirmed.
- Status about the progress of criteria work was discussed
- The Heads of the department shared the details of the value-added courses planned. The Heads of the department were asked to send the students to undergo In-plant training / Internship for a minimum duration of 2 weeks.
- The Department Heads were asked to increase signing of MoU with industry and also to have frequent interaction with MoU signed industries
- Research coordinator detailed the progress of research activities
- Utilisation of Library journals and e-resources has to be improved
- Placement and training related status were elaborated
- The Physical director elaborated the sports achievements and the forthcoming events for the AY 23-24
- The Participation of student and Faculty in the NPTEL courses were discussed. IQAC recommends faculty to use more ICT tools for effective classroom teaching
- The Preparation of schedule for the extension activities, commemorative days and alumni activities were insisted.

  
IQAC Coordinator

  
Principal

Copy to

1. IQAC
2. All Members
3. The Secretary & Chairman
4. File





# The Kavery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Mecheri, Mettur Tk. Salem Dt - 636 453.

S. No.	Name of the Member	Designation	Signature
1.	Dr. V. Duraisamy	Head of the Institution	
2.	Dr. S. Benjamin Lazarus	IQAC Coordinator	
3.	Dr. V. Thirumurugan	HoD/EEE	
4.	Dr. S. K. Mohan	HoD/Chemical	
5.	Prof. M. Balamurugan	HoD/CSE	
6.	Prof. S. Prabhavathi	HoD/CIVIL	
7.	Prof. R. Baskaran	HoD/S&H	
8.	Dr. M. Raja	HoD/BME	
9.	Prof G. Gnanasundhar	HoD/Agri	
10.	Mr. Y. Nixon	Librarian	
11.	Prof. S. A. Chennakesavan	Exam cell Coordinator	
12.	Prof. E. Sathees Kumar	NSS Coordinator	
13.	Prof. E. Jamuna	Women's Empowerment Cell Coordinator	
14.	Mr. M. Aravind Kumar	Placement Coordinator	
15.	Mr. A. Rajasekar	Physical Education Director	



# The Kavery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)  
Mecheri, Mettur Tk. Salem Dt - 636 453.

Ref. No. : TKEC/IQAC/Meeting/2023-24/04


Date: 02.05.2024

## CIRCULAR

The 4<sup>th</sup> Internal Quality Assurance Cell meeting for the academic year 2023-24 is planned to be held on 06.05.2024 at 11.00 am in Board Room. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

### AGENDA

- Welcome address
- Discussion on the previous meeting held on 05.02.2024
- Completion of criteria work
- Academic related activities
- Research activities
- Placement status

  
IQAC Coordinator

  
Principal

### Copy to

1. IQAC
2. All the Criterion Heads
3. Extension Activity & Club Coordinators
4. Physical Director
5. Placement Director
6. Library Incharge
7. The Secretary & Chairman
8. File





# The Kavery Engineering College

*Mecheri, Salem Dt, Tamilnadu- 636 453.*

*(Approved by AICTE, New Delhi & Affiliated to Anna University)*

*An ISO 9001:2015 certified Institution and accredited by NAAC with A+ grade.*

Date: 06.05.2024

## Minutes of the Meeting

- The IQAC Coordinator welcomed the chairperson and all the members for the 4<sup>th</sup> IQAC meeting for the academic Year 2023-2024.
- Minutes of the previous meeting was discussed and confirmed.
- Status about the progress of criteria work was discussed
- HoDs were asked about the completion of academic activities as per academic calendar
- Research coordinator detailed the progress of research activities
- Placement related status was updated

**IQAC Coordinator**

**Principal**

Copy to


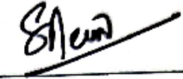

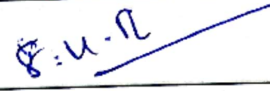
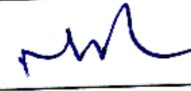
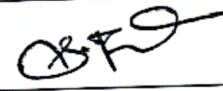
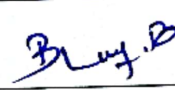

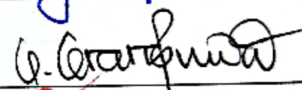



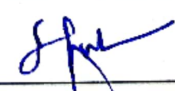
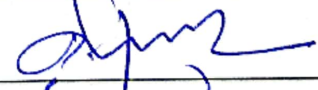
1. IQAC
2. All Members
3. The Secretary & Chairman
4. File



# The Kavery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Mecheri, Mettur Tk. Salem Dt - 636 453.

S. No.	Name of the Member	Designation	Signature
1.	Dr. V. Duraisamy	Head of the Institution	
2.	Dr. S. Benjamin Lazarus	IQAC Coordinator	
3.	Dr. V. Thirumurugan	HoD/EEE	
4.	Dr. S. K. Mohan	HoD/Chemical	
5.	Prof. M. Balamurugan	HoD/CSE	
6.	Prof. S. Prabhavathi	HoD/CIVIL	
7.	Prof. R. Baskaran	HoD/S&H	
8.	Dr. M. Raja	HoD/BME	
9.	Prof G. Gnanasundhar	HoD/Agri	
10.	Mr. Y. Nixon	Librarian	
11.	Prof. S. A. Chennakesavan	Exam cell Coordinator	
12.	Prof. E. Sathees Kumar	NSS Coordinator	
13.	Prof. E. Jamuna	Women's Empowerment Cell Coordinator	
14.	Mr. M. Aravind Kumar	Placement Coordinator	
15.	Mr. A. Rajasekar	Physical Education Director	