



The Kavery Engineering College

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Mecheri, Mettur Tk. Salem Dt - 636 453.

Ref. No. : TKEC/IQAC/MoM/2021-2022/01

Date: 13.08.2021

CIRCULAR

The first Internal Quality Assurance Cell meeting for the academic year 2021-22 is planned to be held on 21.08.2021 at 11.00 am in IQAC Hall. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA

- Welcome address
- Introducing the coordinator
- IQAC Functions
- Formation of NAAC criteria in-charges
- Placement and Training
- Co- curricular and Extracurricular activities
- Value Added Courses

Shen
13/8/21
IQAC Coordinator

[Signature]
Principal
13/8/21

Copy to

1. IQAC
2. All the Heads & Other Stakeholders
3. The Secretary & Chairman
4. File



[Signature]
Prof. Dr.V.Duraishamy, M.E., Ph.D., FIE.,
PRINCIPAL
The Kavery Engineering College
Mecheri, Salem - 636 453.



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Mecheri, Mettur Tk. Salem Dt - 636 453.

Members of the Committee

S. No.	Category	Designation	Name of the Member
1.	Chair Person	Head of the Institution	Dr. V. Duraisamy
2.	Member of Management	Secretary	Prof. S. K. Elangovan
3.	IQAC Coordinator	Coordinator	Dr. S. Benjamin Lazarus
4.	Administrative Officers	Manager	Mr. P. Navaneetham
		Exam cell Coordinator	Prof. S. A. Chennakesavan
		NSS Coordinator	Prof. E. Sathees Kumar
		PRO	Mr. J. Saran
		PED	Mr. A. Rajasekar
		Librarian	Mr. V. Y. Nixon
5.	Senior Teachers	HoD/EEE	Dr. V. Thirumurugan
		HoD/MBA	Dr. T. Kalaivani
		HoD/ECE	Prof. M. Pradeep Kumar
		HoD/CSE	Prof. M. Balamurugan
		HoD/CIVIL	Prof. S. Prabhavathi
		HoD/S&H	Prof. R. Baskaran
		AP/MECH	Dr. M. Sudhagar
		AP/ECE	Prof. B. Suresh Kumar
6.	Alumni Members	Embedded Software Engineer, Robert Bosch	Mr. P. Thamaraiselvan
		Design Engineer, Benz Research & Development India	Mr. K. K. Balajee
7.	Members from Industry	Asst. General Manager, Jindal Steel works, Salem	Er. V. Selvakandhan
		Director, Maruti Coach Builders, Karur	Er. V. Soundarajan
8.	Expert Member	General Manager (CEM C&I), Steel Authority of India, Salem Steel Plant,	Er. S. Senthil Kumar
9.	Nominees from local society	Secretary, Mettur Amaidhi Arakkattalai	Mr. K. Chandramohan
10.	Student Members	IV Year / CSE	Mr. M. Mahaprabhu Ms. R. Pavithra



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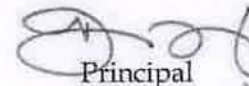
Mecheri, Mettur Tk. Salem Dt - 636 453.

Minutes of the Meeting

The Coordinator of IQAC welcomed the chairperson and all the members.

- The Principal introduced and nominated Dr. S. Benjamin Lazarus as IQAC Coordinator.
- The coordinator explained about the importance of establishment of IQAC. He also expressed that maintaining quality standards in the teaching learning and evaluation is the main objective of the IQAC which is useful for improving the quality of academic and administration.
- It is planned to form NAAC criteria wise in-charges, to maintain the documentation.
- IQAC Suggested to the department of placement and training, to provide skill development programme to the students for employability opportunity.
- IQAC insisted all the department to conduct minimum 2 co-curricular events in each semester such as seminar, workshop, conference etc and also NSS members to conduct various program for the welfare of rural peoples. Chairperson insisted NSS coordinator to give proposal for Unnat Bharat Abhiyan (UBA) scheme.
- IQAC has recommended that all departments organize value added courses and encourage students to enroll.


IQAC Coordinator


Principal 21/5/21

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Ref. No. : TKEC/IQAC/MoM/2021-2022/02

Date: 24.01.2022

CIRCULAR

The second Internal Quality Assurance Cell meeting for the academic year 2021-2022 is planned to be held on 28.01.2022 at 10.00 am in IQAC Hall. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA

- Welcome Address
- Discussion on the preceding meeting held on 21.08.2021.
- Conducting Faculty Development Programmes
- University Result Review
- Library books, journals and e-resources
- Preparation of academic calendar
- Completion status for criteria records.
- Skill based and short term courses
- Quality initiative through ICT

[Signature]
24/01/22
IQAC Coordinator

[Signature]
Principal
24/1/22

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3.	IQAC Coordinator	Coordinator	Dr. S. Benjamin Lazarus
4.	Administrative Officers	Manager	Mr. P. Navaneetham
		Exam cell Coordinator	Prof. S. A. Chennakesavan
		NSS Coordinator	Prof. E. Sathees Kumar
		PRO	Mr. J. Saran
		PED	Mr. A. Rajasekar
		Librarian	Mr. V. Y. Nixon
5.	Senior Teachers	HoD/EEE	Dr. V. Thirumurugan
		HoD/MBA	Dr. T. Kalaivani
		HoD/ECE	Prof. M. Pradeep Kumar
		HoD/CSE	Prof. M. Balamurugan
		HoD/CIVIL	Prof. S. Prabhavathi
		HoD/S&H	Prof. R. Baskaran
		AP/MECH	Dr. M. Sudhagar
		AP/ECE	Prof. B. Suresh Kumar
6.	Alumni Members	Embedded Software Engineer, Robert Bosch	Mr. P. Thamaraiselvan
		Design Engineer, Benz Research & Development India	Mr. K. K. Balajee
7.	Members from Industry	Asst. General Manager, Jindal Steel works, Salem	Er. V. Selvakandhan
		Director, Maruti Coach Builders, Karur	Er. V. Soundarajan
8.	Expert Member	General Manager (CEM C&I), Steel Authority of India, Salem Steel Plant.	Er. S. Senthil Kumar
9.	Nominees from local society	Secretary, Mettur Amaidhi Arakkattalai	Mr. K. Chandramohan
10.	Student Members	IV Year / CSE	Mr. M. Mahaprabhu Ms. R. Pavithra



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Minutes of the Meeting

The Coordinator of IQAC welcomed the chairperson and all the members.

- Minutes of previous IQAC meeting held on 21.08.2021 are discussed and confirmed.
- It is discussed to conduct more number of Faculty Development Programmes to strengthen subject knowledge in the domain.
- The university results were examined and IQAC members shared a few points to improve the results for the upcoming semester.
- IQAC recommended to the librarian to add the collection of journals, books and e-resources to the library.
- IQAC recommended to all departments to make usage of online video lectures like NPTEL, SWAYAM and MOOCS.
- Academic calendar for the next semester has to be prepared in line with Anna university calendar. The number of internal assessments, model exam schedule to be mentioned in the academic calendar
- The coordinator discussed about the status of criteria wise work that is being carried out in all department with all criteria heads. It is planned to conduct criteria wise review with respective criteria members.
- IQAC has insisted that all the departments deliver skill based short-term courses to students.
- Effective teaching learning methodologies and advanced technology are insisted to be followed by faculty members in class room.

S. Kumar
28/01/22
IQAC Coordinator

[Signature]
Principal
28/1/22

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4. File



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ACTION TAKEN REPORT

The following action has been taken for the IQAC meeting conducted on 21.08.2021

S. No.	Points Discussed	Action Taken
1.	Formation of NAAC criteria in-charges	Criteria wise in-charge were formed
2.	Placement and Training	<ul style="list-style-type: none">Organized programme for all final year students on "Aptitude skill development training" from 13.9.2021 to 17.9.2021Organized programme for all second year students on the topic of "Identifying your strengths and weakness for career success" on 22.11.2021Final year CSE, ECE and EEE students attended company specific training by infinity software Ltd. on 11.12.2021Organized programme on the topic "Corporate expectations from fresher" on 22.1.2022
3.	Co- curricular and Extracurricular activities	<p>Various Departments conducted Seminar and workshop for the students.</p> <p>Department of Biomedical Engineering organized seminar on</p> <ul style="list-style-type: none">Intellectual property rights on diagnostic and therapeutic equipments on 14.01.2021Entrepreneurship opportunities for biomedical engineers on 21.10.2021Biomaterials research - Trends in biomedical engineering on 08.11.2021 <p>Department of Chemical Engineering organized seminar on</p> <ul style="list-style-type: none">Intellectual property rights on value added chemicals from biomass on 20.01.2022 <p>Department of Computer Science and Engineering organized seminar on</p>




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		<ul style="list-style-type: none">• Research methodologies in social network on 02.10.2021 <p>Department of Electronics and Communication Engineering organized seminar on</p> <ul style="list-style-type: none">• Intellectual property in digital agriculture on 20.10.2021 <p>Department of Electrical and Electronics Engineering organized seminar on</p> <ul style="list-style-type: none">• Research methodology on IOT in the field of electrical Engineering on 03.09.2021 <ul style="list-style-type: none">➤ NSS coordinator organized blood donation camp in the college premises in association with Salem Blood Bank and Lions Club, Erode on 21.12.2021➤ NSS coordinator conducted cleaning campaign at Government High School, Gonur on 16.12.2021➤ Rotract club organized Guidance programme on facing public examination for school students on 21.10.2021➤ Rotract club involved in campus cleaning at Government Higher Secondary School, Santhadhanampatti on 09.11.2021
4.	Value Added Courses	<p>The following Value added courses were conducted by various department from 23.08.2021 to 28.08.2021</p> <ul style="list-style-type: none">➤ Website blog design and hosting - (CSE)➤ Social media and web analytics - (CSE)➤ Hands on android programming and interface - (CSE)➤ Design of Electrical Transient Analyzer Programs (ETAPS) - (EEE)➤ Hands on experience on four wheeler servicing - (MECH)➤ Green manufacturing design practices - (MECH)




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Ref. No.: TKEC/IQAC/MoM/2021-2022/03

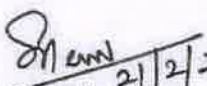
Date: 21.02.2022


CIRCULAR

The third Internal Quality Assurance Cell meeting for the academic year 2021-2022 is planned to be held on 25.02.2022 at 11.00 am in IQAC Hall. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA

- Welcome Address
- Discussion on the preceding meeting held on 28.01.2022
- Completion of criteria work
- Industrial visit and internship for the students
- MoU with industries
- Research activities
- Professional training for Non-Teaching
- Registration of Alumni association
- Updating of institution website
- Library utilization


IQAC Coordinator 21/2/22


Principal 21/2/22

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		Exam cell Coordinator	Prof. S. A. Chennakesavan
		NSS Coordinator	Prof. E. Sathees Kumar
		PRO	Mr. J. Saran
		PED	Mr. A. Rajasekar
		Librarian	Mr. V. Y. Nixon
5.	Senior Teachers	HoD/EEE	Dr. V. Thirumurugan
		HoD/MBA	Dr. T. Kalaivani
		HoD/ECE	Prof. M. Pradeep Kumar
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		HoD/CIVIL	Prof. S. Prabhavathi
		HoD/S&H	Prof. R. Baskaran
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6.	Alumni Members	Embedded Software Engineer, Robert Bosch	Mr. P. Thamaraiselvan
		Design Engineer, Benz Research & Development India	Mr. K. K. Balajee
7.	Members from Industry	Asst. General Manager, Jindal Steel works, Salem	Er. V. Selvakandhan
		Director, Maruti Coach Builders, Karur	Er. V. Soundarajan
8.	Expert Member	General Manager (CEM C&I), Steel Authority of India, Salem Steel Plant.	Er. S. Senthil Kumar
9.	Nominees from local society	Secretary, Mettur Amaidhi Arakkattalai	Mr. K. Chandramohan
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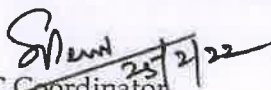
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Minutes of the Meeting

The Coordinator of IQAC welcomed the chairperson and all the members.

Minutes of previous IQAC meeting held on 28.01.2022 are discussed and confirmed.

- To enhance the practical skills of students, IQAC suggested all the departments to undergo industrial visit and internship training to various industries.
- It is discussed and decided, all the departments to make a memorandum of understanding with industries.
- IQAC suggested to improve the number of proposals to submit for funding agencies, number of paper publication to be improved.
- Discussion about conducting a professional development program such as personality development, MS Office, yoga and meditation for non teaching faculties.
- IQAC recommended registering the Alumni Association of the institution. Commit all students to participate in the association and encouraged to undertake membership in the association.
- Insisted to update the institution website frequently by the web designer.
- Insisted to motivate the students to utilize the library after working hours and encourage the students to use the online resources of library.


IQAC Coordinator


Principal

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ACTION TAKEN REPORT

The following action has been taken for the IQAC meeting conducted on 28.01.2022

S. No.	Points Discussed	Action Taken
1.	Faculty Development Programmes	Department of Computer Science & Engineering organized faculty development programme on "Team Building & Power of Positive Thinking" from 27.01.2022 to 02.02.2022
2.	University Result Review	The Principal advised all HoDs to insist their faculty members to categorise the students by Topper, Moderate and weak students and arrange special classes according to their category for university exams.
3.	Library books, Journals and E Resources	The new collection of journals, books and e-resources are added to the library
4.	Preparation of Academic calendar	Academic calendar was framed with the information of internal assessment and model exam details.
5.	Status of completion of criteria files	Criteria wise review meeting was conducted.
6.	Skill based and short term courses	Short term courses were conducted to the students.




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Ref. No. : TKEC/IQAC/MoM/2021-2022/04

Date: 20.05.2022

CIRCULAR

The fourth Internal Quality Assurance Cell meeting for the academic year 2021-2022 is planned to be held on 26.05.2022 at 10.00 am in IQAC Hall. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

AGENDA

- Welcome Address
- Discussion on previous meeting held on 25.02.2022
- Completion of NAAC documentation work
- Value added courses
- Placement and training
- Faculty development programme
- NSS Activity
- Student registration in professional bodies
- Student participation in state, zonal sports meet
- Scholarship schemes

IQAC Coordinator

Principal

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Minutes of the Meeting

The Coordinator of IQAC welcomed the chairperson and all the members.

Minutes of previous IQAC meeting held on 25.02.2022 are discussed and confirmed.

- IQAC coordinator and principal discussed about the completion of NAAC documentation, Verified the status of completion of documents by criteria wise.
- IQAC insisted that all departments organize at least three value-added courses per semester to improve students' knowledge.
- Discussed about the employability opportunity of the students; placements and training department are asked to increase the campus drive from various industries for the betterment of students.
- IQAC coordinator suggested all the departments to organize faculty development programme.
- IQAC asked NSS coordinator to conduct various social awareness programs in nearby village for the welfare of village people.
- IQAC suggested motivating all students to enroll in professional bodies to build their research skills.
- Discussed to motivate the students to participate in various states, zonal level sports meet.
- Discussed about various scholarship schemes available for students in Government and Non Government (JSW, TITAN, IOCL and other welfare scholarship).

S. J. S. 26/5/22
IQAC Coordinator

[Signature]
Principal
26/5/22

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ACTION TAKEN REPORT

The following action has been taken for the IQAC meeting conducted on 25.02.2022.

S. No.	Points Discussed	Action Taken
1.	Completion of NAAC documentation work	Criteria wise review meeting was conducted.
2.	Industrial visit and internship for the students	Our students went internship training to various industries. The following industries are visited by our students for internship training from 25.2.2022 to 26.5.2022 <ul style="list-style-type: none">• United CADD Solutions - (CSE)• Space Zee Pvt. Ltd. - (CSE)• IPCS global solutions Pvt. Ltd. - (IT)• UNISO System Pvt. Ltd. - (IT)
3.	MOU with industries	MoU's were signed with <ul style="list-style-type: none">• Global Lab and Consultancy services - (CHEM)• Atheena Pandian Pvt Ltd. - (BME)• Space Zee - (CSE)• Vanes Engineering India Pvt. Ltd. - (MECH)• i18 Solutions -(CSE)• Vave Engineering Services Pvt. Ltd. - (CIVIL)• Throttle Engineering India Pvt. Ltd. - (MECH)• Mcore Tech Academy Pvt. Ltd. - (ECE)• Odugaa Tech - (CSE)• United IT & CAD Division - (CSE)• Lumisense Technologies Pvt. Ltd. - (ECE)• Ellcrafts -(ECE)• Sans Innovations. - (ECE)
4.	Research activities	TNSCT Proposal for project funding was prepared by all departments and submitted.




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5.	Professional training for Non-Teaching	Conducted Training programme on basic features of Microsoft word for non teaching staff from 16.5.2022 to 21.5.2022
6.	Registration of Alumni association	Initiative steps were taken to register alumni association.
7.	Updating of institution website	Institution website was updated frequently by web designer.
8.	Library utilizations	Students are motivated to utilize the library after working hours.




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