



INTERNAL COMPLAINT COMMITTEE (ICC)

Ref. No. : TKEC/ICC/2021-22

12.07.2021

INTERNAL COMPLAINT COMMITTEE / GENDER SENSITIZATION CELL

The Internal Complaint Committee (ICC) is formed as per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE / WH/ 2016/ 01 dated 10th June, 2016, The Committee has been formed in our institution to settle/in order to ensure transparency of genuine grievances / complaints of Gender Sensitization, Prevention and Prohibition of Sexual Harassment of women Employees and Students, harassment by fellow students, etc. issues to provide a mechanism to innocent students and stakeholders for redressal of their grievances/complaints etc., if and when they arise.

S. No.	Name of the Member	Designation	Gender	Dept.
1	Mrs. S. Prabhavathi	Chairperson	F	CIVIL
2	Mrs. E. Jamuna	Woman Member	F	MECH
3	Mr. M. Balamurugan	Member	M	CSE
4	Mrs. S. Revathi	Woman Member	F	S & H
5	Mr. K. Senthilkumar	Member	M	EEE
6	Mr. B. Dinesh Babu	Member	M	Non Teaching Faculty
7	Mrs. Soundarya	Woman Member	F	Non Teaching Faculty
8	Ms. Swathilakshmi P	General Secretary	F	Student
9	Ms. Vaishnavi M	Member	F	Student

Purpose / Objective:-

- To develop an organizational framework to resolve genuine Complaints.
- To provide the students/faculties access to immediate, hassle free 'resource to have their grievances redressed.



THE KAVERY ENGINEERING COLLEGE
MECHERI, SALEM

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- To enlighten the students/faculties on their duties and responsibilities to access benefits due under the polices.
- To establish structured interactions with students/faculties to elicit information on their expectation.
- To make the institution student-friendly.

Procedure:

- An aggrieved one shall make an application first to the committee Chairperson.
- After verifying the facts and discussed with the head of the concerned department, chairman will place the matter before the committee which shall try to redress the grievance within a reasonable time.
- While dealing with the complaint, the Committee shall observe law of natural justice and hear the complainant and concerned people.
- If anyone is not satisfied with the redressal offered by the committee, the committee shall make appropriate recommendations to the registrar of the affiliated university within a reasonable time, preferably within 15 days. On approval by the registrar, the final decision shall be communicated to the student through the Head of the Institute.


Principal



- Copy to:
1. All members for kind information
 2. All HoDs for information and necessary action

Copy submitted to the Secretary, The Kavery Engineering College for kind information