



Ref. No. : TKEC/GRC/2021-22

Date: 09.08.2021

CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

The following Grievance Redressal Committee is hereby constituted at our Institute for the Academic Year 2021 - 22.

S. No.	Name of the Member	Designation / Dept.	Position in Committee
1	Prof. Dr. V. Duraisamy	Principal	Chairman
2	Dr. S. Benjamin Lazarus	HoD/MECH	Member
3	Mr. M. Pradeep Kumar	HoD / ECE	Member
4	Dr. V. Thirumurugan	HoD / EEE	Member
5	Mr. M. Balamurugan	HoD / CSE	Member
6	Mr. R. Baskaran	HoD / S & H	Member
7	Mrs. S. Prabhavathi	HoD / CIVIL	Woman Member
8	Mrs. S. Revathi	AP / S & H	Woman Member

Purpose / Objective:-

A Grievance Redressal Committee has been constituted for the redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student - Student relationship and Student - teacher relationship etc.
- Denial of quality education as promised at the time of admission or required to be provided.
- Non-provision of student amenities as may have been promised or required to be provided.
- Encouraging the Students to express their grievances/problems freely and frankly, without any fear of being victimized.
- To ensure the qualitative as well as quantitative development of the institution through the grievance and redressal cell.
- To ensure a democratic environment in the campus,
- To acquaint all the teacher - students about their rights and duties,
- To solve the various personal and educational related grievances of the teacher-



**THE KAVERY ENGINEERING COLLEGE
MECHERI, SALEM**

GRIEVANCE REDRESSAL COMMITTEE

- To make the institution student friendly, and

Functions:

1. To make all necessary arrangements for receiving representations / complaints / grievances from students relating to general administration, examination and evaluation and any other problems relating to the functioning of a student in the college.
2. To examine the grievances
3. To make necessary recommendations to the concerned authority.
4. To do all such things as may be assigned by the principal/competent authority.

Powers:

In case of any grievance the members of the cell are empowered to sort out the problems at their level through discussion with students.

- In case the members fail to find out any solution then the matter is referred to the principal for final comment on the matter.
- Considering the nature and depth of the grievances due inquiry is made by the members of the cell and through personal discussion the matter is solved. If anybody is found to be guilty for any kind of nuisance he or she is given punishment with due consideration with the principal. The nature of punishment includes verbal as well as written warning, information to the parents, financial punishment, information to the police (if situation arises for so) and expelling from the college as per the rule of the university.

Anyone with a genuine grievance may approach the Grievance Committee member(s) in person, or in consultation with their respective Head of the Department. In case the student is unwilling to appear in self, Grievances may also be sent through e-mail to the Principal and e-mail address for sending such grievances is principal804@hotmail.com


Principal

- Copy to:
1. All members for kind information
 2. All HoDs for information and necessary action

Copy submitted to the Secretary, The Kavery Engineering College for kind information